



**City of Madison**  
**Agenda - Approved**  
**Affirmative Action Commission**  
**Appeals Subcommittee**

City of Madison  
Madison, WI 53703  
[www.cityofmadison.com](http://www.cityofmadison.com)

Monday, September 23, 2024

5:30 PM

Virtual Meeting

The City of Madison is holding the Affirmative Action Commission meeting virtually to help protect our community from the Coronavirus (COVID-19) pandemic.

1. **Written Comments:** Send comments on agenda items to:  
[AAC@cityofmadison.com](mailto:AAC@cityofmadison.com)
2. **Public Registration:** Register your support or opposition to an agenda item at:  
<https://www.cityofmadison.com/clerk/meeting-schedule>.

If you wish to speak at the virtual meeting on an agenda item, you must register. When you register, you will be sent an email with the information needed to join the virtual meeting.

3. **Listen to Meeting:** Call via phone to the Disability Rights Commission meeting:  
  
(877) 853-5257 (Toll Free)  
Webinar ID: 860 3848 3437

4. If you would like to join the meeting as an observer, please fill out information at  
<https://www.cityofmadison.com/clerk/meeting-schedule/watch-meetings-online>.

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below immediately.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese inmediatamente al número de teléfono que figura a continuación.

Yog tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntaub ntawv ua lwm yam los sis lwm cov kev pab kom siv tau qhov kev pab, kev ua num los sis kev pab cuam no, thov hu rau tus xov tooj hauv qab no tam sim no.

For Accommodations, please contact the Department of Civil Rights – [DCR@cityofmadison.com](mailto:DCR@cityofmadison.com)

A quorum of the Affirmative Action Commission may be present.

The AAC Appeals Subcommittee will conduct hearings pursuant to Section 39.02(9)(g) Madison General Ordinance regarding Contractors' failure to submit an approved Affirmative Action Plan.

## CALL TO ORDER / ROLL CALL

## DISCLOSURES AND RECUSALS

Members of the body should make any required disclosures or recusals under the City's Ethics Code.

## Introductions and Process Explanation

**The AAC Appeals Subcommittee will hold hearings regarding the following contractors who have received Demand to Cure Default Notices for failing to submit an approved Affirmative Action Plan:**

1. BENTLEY SYSTEMS INC
2. BLINK MARKETING INC
3. CREATIVE BUS SALES INC - Model 1
4. GOODYEAR TIRE & RUBBER COMPANY
5. J & W INSTRUMENTS INC - Rawson/Relevant
6. KUTAK ROCK LLP
7. LANDSCAPE FORMS INC
8. LYNCH MOTOR VEHICLE GROUP INC
9. MINNESOTA PLAYGROUND INC
10. NEENAH FOUNDRY CO
11. STREETLIGHT DATA INC - Jacobs Engineering
12. TOPCON SOLUTIONS INC

For each contractor or group of contractors hearing, the following will occur:

- a. Testimony, introductions of exhibits, and examination of witnesses by Affirmative Action Division of Facts Supporting Findings of Non-Compliance with Section 39.02(9) Madison General Ordinances;
- b. Testimony, introduction of exhibits, and examination of witnesses by Contractor or Legal Counsel;
- c. Comments from the contracting department, if any;
- d. Questions from the AAC Appeals Subcommittee of witnesses.

#### **CLOSED SESSION**

The Affirmative Action Commission Appeals Subcommittee may, by proper motion and majority vote, convene in closed session during the course of this appeal for one or more of the following purposes, as authorized by Wisconsin Statute:

- Deliberating concerning a case which was the subject of any quasijudicial hearing before the Subcommittee, under Wis. Stats. Section 19.85(1)(a).

PLEASE TAKE FURTHER NOTICE that if the Subcommittee convenes in closed session, the Subcommittee may reconvene into open session to continue its proper business, to schedule further meetings, and for other lawful purposes.

#### **RECONVENE IN OPEN SESSION**

#### **ANNOUNCEMENT OF DECISION**

#### **ADJOURNMENT**